

**LOUISIANA STATE BOARD OF
PRIVATE SECURITY EXAMINERS**

BOARD MEETING MINUTES

Date: May 21, 2025
Time: 10:30 AM
Location: LSBPSE Headquarters
15703 Old Hammond Hwy.
Baton Rouge, LA 70816

MINUTES

I. Call to Order

The meeting was called to order by Chairman Ritchie Rivers at 10:55 AM.

II. Roll Call

Chairman Rivers asked Julie Fisher to call the roll of the board.

Ritchie Rivers, Chairman	Present
Dynette Burke, Vice Chairman	Present
Forrest Hise	Present
Kristen Brennan	Present
Jason Robbins, Sr	Not Present
Jennifer King	Not Present
Mark Leto, Sr	Not Present
Dwayne Regan	Present
Lewis Frost	Not Present

A quorum of the board was determined.

Also present were Executive Secretary, Carl Saizan, Jr.; Scott Lazarone, Board CPA; Blake Arcuri, Board Attorney; members of agency staff Julie Fisher, Cindy Eidson, Stephanie

VII. Committee Updates

a. Financial Committee Update – Chairman Dynette Burke

Scott Lazarone, CPA presented proposed 2024-2025 budget amendments and proposed 2025-2026 budget to the board.

A motion was made to approve the 2024-2025 budget amendments recommended by the finance committee.

Motion by:	Mr. Hise
Seconded by:	Ms. Brennan
Ayes: 5	Nays: 0

The motion was carried.

A motion was made to adopt the proposed 2025-2026 budget option B, the version that does not include the potential fee increase, as recommended by the finance committee.

Motion by:	Mr. Hise
Seconded by:	Ms. Brennan
Ayes: 5	Nays: 0

The motion was carried.

A motion was made to increase the salary for Executive Secretary Carl Saizan by 10% in the 2025-2026 fiscal year.

Motion by:	Mr. Regan
Seconded by:	Mr. Robbins
Ayes: 5	Nays: 0

The motion was carried.

b. Ethics Committee Update– Chairman Ritchie Rivers

No current investigations.

Shane Lewis, Prosegur; completed Company License Application for Elite Defense, LLC, Jason Lewis; and completed Instructor License Applications for Velvet Gary, IPSC and Meagan Prestenback, IPSC.

Motion by:	Mr. Hise
Seconded by:	Ms. Burke
Ayes: 5	Nays: 0

The motion was carried.

Ms. Fisher asked for a motion to preapprove the following incomplete license applications: Qualifying Agent application for Dwayne Hallman, Hub Enterprises; Company Applications Delta Force Security Services LLC, Ian Matthews and Burrel Robinson; and Rock Executive Protection, Jeffrey Prince and Kendrick Smith; and Instructor Applications Joel Baum, IPSC; David Norton, IPSC; and Clark White, IPSC. Once completed, the board gives the Executive Secretary the authority to issue these licenses.

Motion by:	Ms. Brennan
Seconded by:	Ms. Burke
Ayes: 5	Nays: 0

The motion was carried.

Ms. Fisher asked for a motion to approve the Instructor License Application for John Workman III, Tectus Security Services, pending review. Once completed, the board gives the Executive Secretary the authority to issue this license.

Dynette Burke abstained from this vote due to potential conflict of interest.

Motion by:	Mr. Hise
Seconded by:	Ms. Brennan
Ayes: 4	Nays: 0

The motion was carried.

IX. Executive Session (The Board may go into executive session to

A motion was made to preapprove the incomplete Company License Application for Quality Security, Preston Jones pending completion. The board also requests that he file a separate trade name with the state to separate the training and security portions of his business. Once completed, the board gives the Executive Secretary the authority to issue this license.

Motion by: Ms. Burke
Seconded by: Mr. Regan
Ayes: 5 Nays: 0

The motion was passed.

A motion was made to accept all consent agreements as presented.

Motion by: Ms. Burke
Seconded by: Mr. Hise
Ayes: 5 Nays: 0

The motion was passed.

A motion was made to suspend the company license for Donny Pitts, individually or doing business as Guardian, CPP, and the company and instructor license for Joe Saba, individually or doing business as C13, LC with the intent to revoke all three licenses at the board meeting on August 20, 2025.

Motion by: Mr. Regan
Seconded by: Ms. Brennan
Ayes: 5 Nays: 0

The motion was passed.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Julie Fisher

Secretary/Recording Secretary

8/19/25

Date

Minutes reviewed & approved by Board Member vote on August 20, 2025. Approval affirmed below by signatures of Board Chairman and Executive Secretary.

Ritchie Rivers, Board Chairman

Date

Carl F. Saizan, Jr., Executive Secretary

Date

**LOUISIANA STATE BOARD OF
PRIVATE SECURITY EXAMINERS**
FINANCE COMMITTEE MEETING MINUTES

Date: May 21, 2025
Time: 10:00 AM
Location: LSBPSE Headquarters
15703 Old Hammond Hwy.
Baton Rouge, LA 70816

MINUTES

I. Call to Order

The meeting was called to order by Committee Chair Dynette Burke at 10:12 AM.

II. Roll Call

Committee Chair Burke asked Ms. Fisher to call the roll of the Finance Committee.

Dynette Burke (Committee Chair)	Present
Forrest Hise	Present
Kristen Brennan	Present

A quorum of the committee was determined.

Ms. Fisher recorded the meeting minutes.

III. Pledge of Allegiance

Committee Chairman Dynette Burke led the Pledge of Allegiance.

IV. Public Comment/Questions

No public comments were recorded at this time. In attendance were Scott Lazarone, Board CPA; and members of the agency staff Carl Saizan, Heather Mitchell, and recording secretary Julie Fisher.

V. Approve Previous Committee Meeting Minutes

A motion was made to approve the previous committee meeting minutes from September 25, 2024.

Motion by:	Ms. Brennan
Seconded by:	Mr. Hise
Ayes: 3	Nays: 0

The motion was carried.

VI. Review 2024-2025 budget amendments

Scott Lazarone, board CPA, presented proposed amendments to the 2024-2025 budget.

A motion was made to approve the 2024-2025 budget amendments.

Motion by:	Mr. Hise
Seconded by:	Ms. Brennan
Ayes: 3	Nays: 0

The motion was carried.

VII. Review 2025-2026 proposed budget

Scott Lazarone, board CPA, presented the proposed budget for 2025-2026. He proposed two options. Option A is for if the fee increase legislation passes, and Option B is without

the fee increase. Mr. Lazarone answered many questions from the committee.

A motion was made to approve the 2025-2026 budget proposal Option B.

Motion by:	Mr. Hise
Seconded by:	Ms. Brennan
Ayes: 3	Nays: 0

The motion was carried.

VIII. Review and discuss financials and pending expenditures

Scott Lazarone, board CPA, presented current financial statements and answered questions.

A motion was made to increase the compensation for Executive Secretary Carl Saizan by 10% for 2026 fiscal year.

Motion by:	Mr. Hise
Seconded by:	Ms. Brennan
Ayes: 3	Nays: 0

The motion was carried.

IX. Adjournment

A motion was made to adjourn.

Motion by:	Mr. Hise
Seconded by:	Ms. Brennan
Ayes: 3	Nays: 0

The motion was carried.

Committee Chair Burke adjourned the meeting at 10:54 AM.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Julie Fisher

Secretary/Recording Secretary

7/18/25

Date

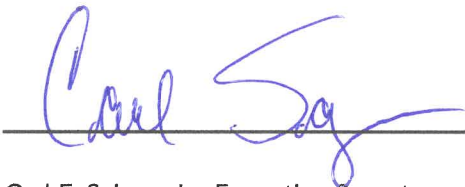
Minutes reviewed & approved by Committee Member vote on August 21, 2025. Approval affirmed below by signatures of Board Committee Chairman and Executive Secretary.



Dynette Burke, Finance Committee Chairman

8/27/2025

Date



Carl F. Saizan, Jr., Executive Secretary

8-27-2025

Date